

Hi Everyone,

I would like to remind you all to **PLEASE update your Montreal contact information on Minerva**. It is really critical that we have a telephone number that we can reach you with. There are still many students who either have no phone recorded, incorrect phone number typed in or their primary out of town phone number listed. If there is an urgent reason for us to reach you besides using EMAIL we also like to use the telephone to reach you.

So before you get too buried in studying for exams, take a look at your Minerva student record information and make sure a Montreal number is there.

While you are on Minerva, please check out your **McGill Transcript record to be sure that you have Fall, Winter and Summer courses listed in each term.**

Fall Grades will be added late December.

NOTE: Year 4 students will only see Fall and Winter terms. You do not need to apply for graduation - I take care of that for you.

Thank you

Patricia



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